

Paramount Unified School District

15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

ALICIA ANDERSON
President

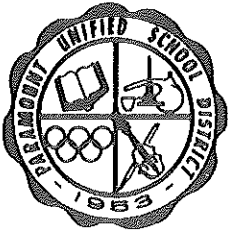
TONY PEÑA
Vice President

SONYA CUELLAR
Member

LINDA GARCIA
Member

VIVIAN HANSEN
Member

HERMAN M. MENDEZ
District Superintendent



REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

February 25, 2015

The meeting was called to order at 6:02 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Ranita Browning, Director-Fiscal Services, led the Pledge of Allegiance.

Roll Call Trustee Alicia Anderson Trustee Linda Garcia - ill
Trustee Tony Peña Trustee Vivian Hansen
Trustee Sonya Cuellar

Administrators Present Herman Mendez, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director- Special Education/Early Childhood Education
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Chris Stamm, Director, Student Nutrition Services
Greg Buckner, Principal-Paramount High School
Greg Francois, Principal-Jackson School
Morrie Kosareff, Principal-Paramount High School-West Campus
Richard Morgan, Principal-Paramount Adult School
Kay Cotter, Program Administrator-Special Education/ECE

Approve Agenda Trustee Cuellar moved, Trustee Peña seconded the motion carried 4-0
February 25, 2015 to approve the February 25, 2015 agenda.
1.6653

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña,
Absent: 1 – Trustee Garcia

Meeting Minutes Trustee Hansen moved, Trustee Cuellar seconded and the motion
February 11, 2015 carried 4-0 to approve the minutes of the Regular Meeting held on
1.6754 February 11, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

REPORTS

Student Board Representatives

Avery De La Cruz-PHS, Armando Torres -Paramount High School-West, Stephanie Alonzo-Buena Vista High School, and Armando Vera reported on school academic, athletic and extra-curricular activities.

Employee Representative Reports

There was no CSEA representative in attendance.

April O'Connor, TAP president shared that teachers are very stressed and frustrated and she is inundated with phone calls from teachers expressing the stress level. She shared that tests are more extensive. Teachers at non-QEIA schools are burning out due to the stress. She asked if the District could look into the 6-8 situation and also provide support to the K-5 level. Teachers are asking for support as it is very difficult as well when they still have regular assigned duties. There are now three Schools To Watch schools who need support. She asked that LCAP monies be used to provide support. We continue to add layers without providing support. She added that at the last Board meeting, it was discussed to approve a position of Database Specialist but the rationale to add the position was notthe money will be better spent providing support for teacher and students. We continue to push students and the students are also stressed. Engaging students is difficult. This is a very stressful time for teachers and students.

Board Members' Reports

Trustee Anderson attended the annual Rotary Student Forum, the GATE Super Saturday event, and the City of Paramount State of the City/District.

Trustee Cuellar had no report.

Trustee Hansen attended the annual Rotary Student Forum, the GATE Super Saturday and wished to thank Randy Gray for coordinating the event, the District's LCAP Committee meeting and Health & Welfare Committee meeting and met Dr. Chow who will be joining the P3 clinic with Dr. Shine.

Trustee Peña attended the City of Paramount State of the City/District, Wirtz and Tanner schools parent meetings, Lincoln School's Pride event and two of the PHS Boy's CIF Soccer games.

Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez attended Lincoln School's PRIDE Kick-off assembly.
- Mr. Mendez also attended the Paramount Rotary Speech Contest.
- He participated in Collin's School English Language Arts Cohort visit.
- Mr. Mendez watched two of the Boys' Soccer team CIF games.

Special Education Update

Kimberly Cole, Director-Special Education/ECE provided the Board with a Special Education Update.

She shared that the purpose of the presentation is to:

- Update the Board of Education on new and continuing programs in Special Education
- Update the Board of Education on Common Core State Standards implementation in Special Education
- Next Steps

Hollydale Autism Program K-8:

- Hollydale program is focused on behavior modification through Applied Behavior Analysis (ABA)
- Data is collected daily on K-8 students through the Rethink data app to adjust curriculum and program needs
- Per Individual Education Plans, 43 students are enrolled in the program, 25% of the students are mainstreamed
- There have been no cases of litigation filed against the District since this program was implemented

Rethink Autism Program PreK-12:

- To date all SDC Moderate Severe teachers and classroom aides have been trained in the Rethink web-based program and the data collection app
- Data is collected on identified students daily to adjust curriculum and program needs

Wirtz Applied Behavior Analysis Training:

- Wirtz preschool teachers developed a two week ABA training with the oversight of the Director of Special Education
- Training is hands-on and provided to newly hired classified aides

Teacher-Child Interaction Training (TCIT)/Collins Elementary Pilot Program- TCIT is:

- a process of using contextually relevant consequences while praising appropriate behaviors.
- a monthly teacher coaching model provided by ChildNet.
- aligned with Safe & Civil School strategies.

ED Program:

- The District is in the second year of the ED program at Buena Vista High School
- Teachers have received four days of professional development in Safe & Civil Schools Positive Behavior Intervention Strategies, Social Skills Strategies and Aggressive Replacement Training
- Teachers, Behavior Intervention Specialists, Site Counselor and District Mental Health Consultant collaborate weekly regarding student needs
- To date, six students have graduated and received a high school diploma.

Ms. Cole also shared a few quotes from Buena Vista 9-12 grade ED program students.

Student Quotes:

- *"I like the program because even though I have issues, I know I*

can talk to the staff about it and they will try and help.” ~9th grade student

- *“The reason why I love this program is because of the teachers and staff. They break the lessons down for you to understand it better. They are very helpful and motivating.” ~10th grade student*
- *“This program helps me work towards my future goals and the teachers are amazing. They help me out with everything. I am so blessed for having this program.” ~ 12th grade student*
- *“I am so grateful for all of your help and for believing I could do it. You believed in me even after all of the things I did in my past. You helped me with my work and always understood things I was going through. I just want to say thank you. I don't think I would have graduated without you guys.” ~ Senior on Graduation Day January 2015*

Common Core State Standards (CCSS):

- Special Education Curriculum Specialist has provided professional development on the Common Core State Standards in English Language Art and Mathematics for Mild Moderate and Moderate Severe teachers
- Special Education Teachers have attended 17 days of Common Core Standards professional development
- New curriculum units and assessments in K-12 Language Arts and Mathematics have been written
- New Attainment curriculum and curriculum pacing guides are being implemented for Moderate Severe students in grades K-12. Curriculum features rigorous, scientifically-based programs specifically designed for students with moderate-severe intellectual disability or autism aligned to Common Core Standards

Students in the moderate-severe program are using Middle School literature. Literature is modified to the student's academic level.

The District's next steps are continue to:

- monitor and support the Hollydale Autism program.
- monitor and support Moderate-Severe program in the use of Rethink in grades Prek-12.
- support Wirtz Preschool aide training program to classified aides.
- develop the District Mental Health Team to provide TCIT support to school sites.
- support special education teachers with the CCSS through professional development in curriculum and assessment.
- provide the Board with updates in Special Education.
- explore opportunities to implement a Middle School ED program.

The What, Why and How of AVID

Dr. Deborah Stark, Assistant Superintendent-Educational Services provided the Board with an update of the AVID program. She added that the purpose of presentation is to:

- Describe AVID's purpose, goals and results for improving college going rates
- Outline why AVID is part of PUSD's LCAP
- Outline progress of the AVID pilot at Jackson Middle School and next steps

What is AVID?

- A school wide college readiness system
- A structured approach to rigorous curriculum
- Direct support structure for first-generation college students
- Professional learning for educators

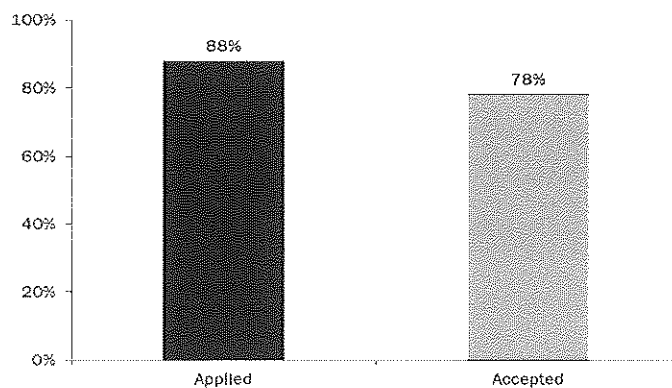
What does AVID do?

- Develops readers and writers
- Develops deep content knowledge
- Teaches content-specific strategies for reading, writing, thinking, and speaking
- Develops habits, skills, and behaviors to use knowledge and abilities

How AVID Works:

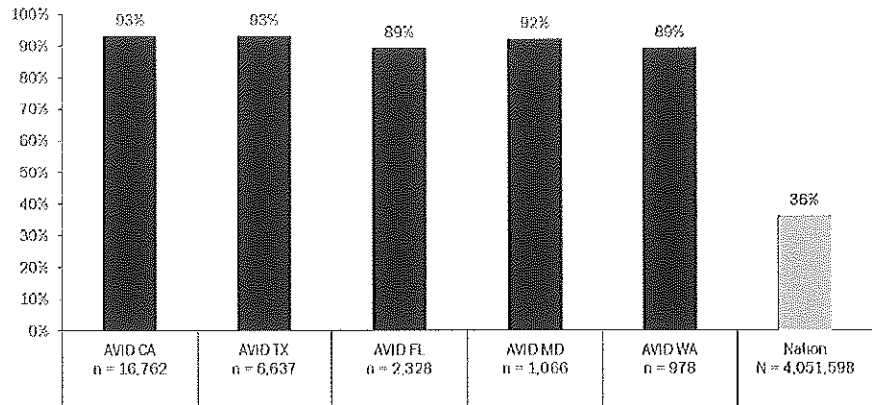
- Accelerates under-achieving students who have potential into more rigorous courses
- Teaches academic and social skills not targeted in other classes
- Provides intensive support with in-class tutors and a strong student/teacher relationship
- Creates a positive peer group for students
- Develops a sense of hope and personal achievement gained through hard work and determination

2014 AVID Elective graduates who applied and were accepted to a four-year college or university:



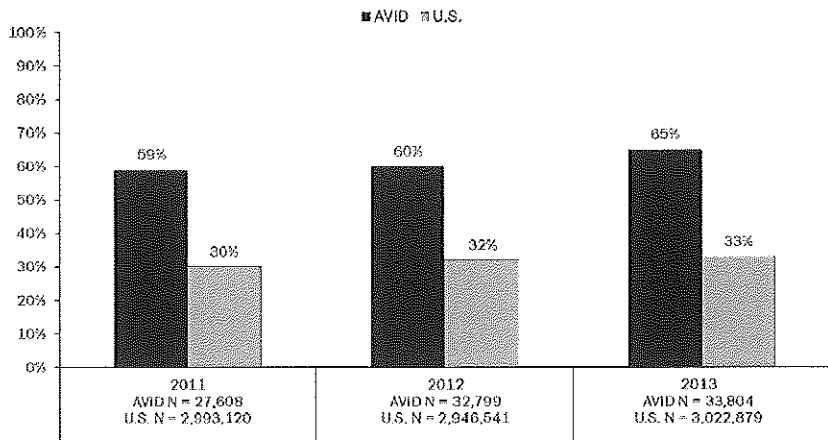
AVID. (2014). *AVID senior data collection: Study of 36,220 AVID graduates* [Electronic Database].

AVID Elective students complete four-year college entrance requirements at a rate at least two times higher than the national rate



AVID Elective students participate in AP:

High school graduates who took at least one AP exam



Nancy Manning, Curriculum Specialist shared with the Board the AVID Elective Student Profile.

Has academic potential

- Average to high test scores
- 2.0–3.5 GPA
- College potential with support
- Desire and determination

PUSD's LCAP and Goals:

LCAP Goal 2: Create a College Going Culture

Pilot AVID at one middle school followed by implementation in additional schools to increase college going rate of target students.

AVID Pilot at Jackson Middle School:

- Four teachers, counselor, principal attended AVID conference in summer, 2014
- AVID elective included in master schedule; 32 eighth grade students scheduled; parent information meeting held.
- Tutorial aides hired and trained.

- Training for all AVID teachers, tutors, counselors and administrators provided by LACOE.

A sample AVID schedule:

Monday	Tuesday	Wednesday	Thursday	Friday
Math	Math	Math	Math	Math
PE	PE	PE	PE	PE
Language Arts	Language Arts	Language Arts	Language Arts	Language Arts
AVID Elective Curriculum	AVID Elective Curriculum Tutorials	AVID Elective Curriculum	AVID Elective Curriculum Tutorials	AVID Elective Curriculum Activities
Social Studies	Social Studies	Social Studies	Social Studies	Social Studies
Science	Science	Science	Science	Science

Dr. Greg Francois, Principal-Jackson Middle School shared with the Board the AVID program at Jackson Middle School.

- Principals and counselors from Alondra, Paramount Park, Hollydale, Zamboni and PHS West observed the AVID program in action at Jackson School.
- Planning to include one 7th grade AVID class (32 students) at each middle school and one at PHS West in fall, 2015.
- Expansion at Jackson to include 6th, 7th and 8th grades.
- Schools will need to send teams for AVID training in summer, 2015.

Long Term Outcomes:

School wide AVID will support...

- *Increase* in high school graduation rates
- *Increase* in completion of college entrance requirements
- *Increase* in college applications and enrollment

Dr. Francois wished to acknowledge AVID teachers Sandra Gonzalez and Heather Downs, AVID students Natalie Benitez and Joseph Garcia who were in attendance with him. He added that the program has made a profound impact at Jackson and shared that having AVID has helped engage Jackson parents as well and they are seeing a difference. AVID students will be successful. He thanked the Board for their support of AVID.

**BOARD MEETING
CALENDAR**

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

Trustee Cuellar moved, Trustee Peña seconded and the motion

0.68

carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Absent: 1 – Trustee Garcia

Human Resources

Personnel Report
14-12
2.68

Accept Personnel Report 14-12, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

Educational Services

Overnight and/or Out-of-County Study Trips
3.68

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report
14-12
4.68

Approve Purchase Order Report 14-12 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of January 2015
4.68

Approve the warrants for all funds through January with a total of \$10,003,576.84.

Acceptance of Donations
4.68

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Educational Services

Nonpublic School
Placements for Special
Education Students for 2014-
15
3.69

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Absent: 1 – Trustee Garcia

Business Services

Budget Adjustments as of
January 31, 2015
4.70

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to Approve the 2014-15 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Capital Facilities Fund, and Cafeteria Fund.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Absent: 1 – Trustee Garcia

INFORMATION ITEMS

Business Services

Monthly Financial Statements, January 2015

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to January 2015.

Monthly Financial Statements, January 2015 – Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to January 2015.

Monthly Financial Statements, January 2015 – Self-Insurance Fund – Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to January 2015.

Average Daily Attendance Summary Report Through January 22, 2015 and the Fifth Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2014-15.

ANNOUNCEMENTS

President Anderson reported that the next Regular Meeting would be March 11, 2015, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:12 p.m. to discuss Public Employee Performance/Evaluation (Superintendent), Public Employee Discipline/Dismissal/Release and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 9:12 p.m. President Anderson reported that the Board had discussed Public Employee Performance/Evaluation (Superintendent), Public Employee Discipline/Dismissal/Release and Governance Team Items.

The following action was taken in Closed Session:

Public Employee Discipline Dismissal/Release
2.71

Trustee Cuellar moved, Trustee Pena seconded and the motion carried 4-0 to approve the for cause dismissal of a permanent status custodian employee #6411. The effective date of the dismissal/termination shall be February 26, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

ADJOURNMENT

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on February 11, 2015 at 9:13 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Herman Mendez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

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(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

ALICIA ANDERSON
President

TONY PEÑA
Vice President

SONYA CUELLAR
Member

LINDA GARCIA
Member

VIVIAN HANSEN
Member

HERMAN M. MENDEZ
District Superintendent



SPECIAL MEETING OF BOARD OF EDUCATION

MINUTES

March 5, 2015

The meeting was called to order at 6:06 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Roll Call

Trustee Alicia Anderson
Trustee Tony Peña - ill
Trustee Sonya Cuellar

Trustee Linda Garcia
Trustee Vivian Hansen

Approve Special Meeting
Agenda March 5, 2015
1.72

Trustee Garcia moved, Trustee Cuellar seconded the motion carried 4-0 to approve the March 5, 2015 Special Meeting agenda.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen,
Absent: 1 - Trustee Peña

CLOSED SESSION

The Board adjourned to Closed Session at 6:06 p.m. to discuss Public Employee Discipline/Dismissal/Release and Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 7:25 p.m. President Anderson reported that the Board had discussed Public Employee Discipline/Dismissal/Release and Governance Team Items.

The following action was taken in Closed Session:

Public Employee
Discipline/Dismissal/Release
Motion #1
1.73

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 4-0 that under Section 13 of the employment agreement between the District and Superintendent Herman Mendez, he be given notice that the agreement is terminated effective July 1, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Public Employee
Discipline/Dismissal/Release
Motion #2
1.74

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 4-0 to have Mr. Herman Mendez's title be changed to Superintendent on Special Assignment, with duties as assigned by the Board through July 31, 2015.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

Public Employee
Discipline/Dismissal/Release
Motion #3
1.75

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 4-0 for the conditional approval of the Separation Agreement presented by counsel for the District setting out terms terminating the employment agreement between Superintendent Herman Mendez and the District. Final approval is contingent on full execution of the Separation Agreement.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

ADJOURNMENT

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to adjourn the Special Meeting of the Board of Education held on March 5, 2015 at 7:25 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen
Absent: 1 – Trustee Peña

President

Vice President/Clerk

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: March 11, 2015
SUBJECT: Personnel Report 14-13

BACKGROUND INFORMATION:

Following is Personnel Report 14-13, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 14-13 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

**PERSONNEL REPORT 14-13
MARCH 11, 2015
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Doan, Lami	Substitute Teacher on-call, as needed			<u>Daily</u>		
*Figueroa, Sindy				\$150	02-17-15	
*Monroy, Selene				General Fund	02-24-15	
*Palmas, Victoria					02-24-15	
*Perez, Mayra					02-25-15	
					03-02-15	
<u>ADDITIONAL ASSIGNMENT</u>						
*Van Remortal- Gerber, Sandra	Before/After School tutoring for Math and Language Arts NTE 12 hrs.	Hollydale		<u>Hourly</u> \$38.00 LCAP**	03-11-15	04-17-15
<u>STIPEND</u>						
<u>Spring Sports</u>						
*Barboza, Christine	Head Coach Boys' Track and Field Girls' Track and Field	Paramount High-Senior		<u>Stipend</u> \$3,156 \$3,156 General Fund	02-23-15	05-15-15
*Bignami, Frank	Varsity Head Coach Boys' Baseball	Paramount High-Senior		\$3,156 General Fund	02-23-15	05-15-15
*Collova, David	Freshman Coach Boys' Baseball	Paramount High-Senior		\$2,264 General Fund	02-23-15	05-15-15
*Felix, Josefina	Varsity Head Coach Boys' Tennis	Paramount High-Senior		\$3,156 General Fund	02-23-15	05-15-15
*Guerrero, Roberto	Varsity Head Coach Swimming	Paramount High-Senior		\$3,156 General Fund	02-23-15	05-15-15
*Guggiana, John	Varsity Head Coach Girls' Softball	Paramount High-Senior		\$3,156 General Fund	02-23-15	05-15-15
*Jordan, Cameo	J.V. Coach Boys' Tennis	Paramount High-Senior		\$2,264 General Fund	02-23-15	05-15-15
*Tellez, Raymundo	J.V. Coach Boys' Baseball	Paramount High-Senior		\$2,264 General Fund	02-23-15	05-15-15

*Ratification

**Local Control Accountability Program

PERSONNEL REPORT 14-13
MARCH 11, 2015
CERTIFICATED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
LEAVE OF ABSENCE WITH PAY Rice, Christopher	Teacher	Alondra	Military	02-06-15 only	

**PERSONNEL REPORT 14-13
MARCH 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Employment</u>						
*Beltran Felix, Luis	Grounds Maintenance Worker/Equipment Operator 8 hrs. per day/12 mo.	Operations	121-II	Monthly \$3,223 Restricted Routine Maintenance	02-23-15	
*Castaneda, Yessenia	Nutrition Services Worker 2 hrs. per day/10 mo.	Paramount High-West	109-I	25% of \$2,281 SNS**	02-17-15	
*Lozano Mota, Jose	Nutrition Services Worker 2 hrs. per day/10 mo.	Zamboni	109-I	25% of \$2,281 SNS	02-17-15	
<u>Promotion</u>						
*Berru, Rocio	Senior Accounting Assistant 8 hrs. per day/12 mo.	Fiscal Services	124-III	Monthly \$3,667*** General Fund	02-23-15	
*Padilla, Jose	Lead Groundsman 8 hrs. per day/12 mo.	Operations	332-III	\$4,523*** Restricted Routine Maintenance	02-19-15	
*Ramirez, Christian	Lead Custodian 8 hrs. per day/12 mo.	Operations	123-III	\$3,559 General Fund	02-23-15	
<u>Short Term</u>						
*Browning, Cheryl	Student Information Systems Specialist NTE 8 hrs. per day, as needed	Educational Services	135-III	Hourly \$27.61 General Fund	02-01-15	06-30-15
*Mendez, Stephanie	Office Assistant NTE 8 hrs. per day, as needed	Educational Services	116-I	\$15.64 General Fund	02-01-15	06-30-15
*Aguilar, Sheila *Salas, Teri	Office Assistant NTE 25 hrs. each	Buena Vista	116-III	\$17.27 EIA-LEP****	02-03-15	02-10-15

* Ratification

** Student Nutrition Services

*** Includes Longevity and/or Professional Growth Increment

**** Economic Impact Aid-Limited English Proficient

**PERSONNEL REPORT 14-13
MARCH 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Short Term continued</u>						
*Browning, Cheryl	Office Assistant NTE 25 hrs.	Paramount High-Senior	116-III	Hourly \$17.27 General Fund	01-26-15	01-28-15
*Medal Sanchez, Rosana	Office Assistant NTE 8 hrs.	Paramount High-West	116-I	\$15.64 Title I	02-03-15 only	
*Salas, Teri	Office Assistant NTE 8 hrs.	Paramount High-West	116-III	\$17.27 Title I	02-02-15 only	
<u>Substitute, On Call</u>						
*Merino, JoAnn *Parada, Glenda	Nutrition Services Worker	Student Nutrition Services	109-I	Hourly \$13.16	02-23-15 01-17-15	
<u>Student Worker</u>						
*Cardenas Galindo, Irene *Guerra-Morataya, Lilia *Ruiz, Carlos	Student Worker NTE 27.5 hrs. per week each	Adult Education		Hourly \$ 9.00 Adult Education	02-02-15	02-25-15
*Garcia Mendez, Julisa *Lozano, Alexis *Morales, Antonio *Moreno, Francisco *Prudenciano, Mauricio *Zepeda, Brenda	Student Worker NTE 75 hrs. each, as needed	Paramount High-Senior		\$ 9.00 WorkAbility	02-10-15 02-10-15 02-11-15 02-11-15 02-13-15 02-11-15	06-30-15
<u>WORKING OUT OF CLASSIFICATION</u>						
*Acevedo, Francisco	Grounds Maintenance Worker/Equipment Operator NTE 8 hrs. per day	Operations	321-IV	Monthly \$3,639** Restricted Routine Mainten- ance	02-02-15	02-20-15

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 14-13
MARCH 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ASSIGNMENT CHANGE</u> <u>Voluntary Increase in Hours/Months</u> *Najera, Raquel	Guidance Technician 8 hrs. per day/12 mo.	Paramount High-Senior	520-V	<u>Monthly</u> \$3,767** General Fund	02-23-15	

* Ratification

** Includes Longevity and/or Professional Growth Increment

**PERSONNEL REPORT 14-13
MARCH 11, 2015
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u>					
Dominguez, Linda	Short Term Instructional Assistant - Spec. Ed.	Buena Vista	Personal	02-25-15	
Perez, Mayra	Language Assessment Assistant	Paramount Park	Personal	02-27-15	
Parada, Glenda	Nutrition Services Worker	Zamboni	Personal	01-16-15	
<u>TERMINATION</u>					
Topete, Arthur	Custodian	Operations	Cause	02-26-15	
<u>RETIREMENT</u>					
Ford, Paula	Instructional Assistant - SE/SH	Adult Education	Retirement	03-06-15	

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: March 11, 2015
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Central Basin Municipal Water District	Consultant will provide interactive assembly that supports the Social Science/Science curriculum. Students will learn about water ecosystems and the importance of water conservation. 141 students in grade 4	Roosevelt School Requested by: Susan Marilley	March 18, 2015	No cost to District
2	The Orange County Superintendent of Schools PC14-1525	On May 28, 2014, a request for The Orange County Superintendent of Schools to provide education, behavior related services and transportation for students with autism was approved. Due to the increase of additional services for students, it is necessary to request an additional \$27,000.	Special Education Requested by: Kimberly Cole	March 12, 2015 through June 30, 2015	\$27,000 additional funds for a total of \$232,000 from Special Education funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

CONSENT ITEM: 3.1-C

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: March 11, 2015
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Bakersfield, CA	The Paramount High School wrestling team will travel to Rabobank Arena in Bakersfield for the CIF State Wrestling Tournament. Two students and two male chaperones	Paramount High School Requested by: Greg Buckner	March 5 – 7, 2015	Cost of trip to be paid through ASB or Booster Club funds and students and coaches
2	Lake Skinner, Riverside, CA	Students from Paramount High School West Campus will travel to Lake Skinner to compete in the 2015 Solar Cup in qualifying, endurance, and sprint races against other high schools. 15 students, 2 male and 1 female adult chaperone	Paramount High School - West Campus Requested by: Morrie Kosareff	May 15 – 17, 2015	Not to exceed \$750 from Title I funds
3	Las Vegas, Nevada	Students from Paramount High School will participate in the Cheer/Dance Competition to learn techniques and review cheer, song materials, build team competitiveness and team unity. 54 students and 8 female chaperones	Paramount High School Requested by: Greg Buckner	April 29, 2015	Cost of trip to be paid through students

CONSENT ITEM: 3.2-C

4	Santa Catalina Island, CA	Students from Paramount Adult Transition will travel to Santa Catalina Island and vicinity to identify/select, plan and participate in group travel/recreational activities. 12 students, 2 female and 1 male chaperone	Paramount Adult Transition Requested by: Richard Morgan	May 27-29, 2015	Cost of trip to be paid through Student Job Club and students
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POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Itinerary for Paramount High School Boys' Wrestling Team
Bakersfield, CA
March 5-7, 2015

Thursday, March 5, 2015

12:00 p.m. Depart Paramount High School
3:00 p.m. Arrive at Hampton and Suites Bakersfield, CA
3:00-8:00 p.m. Registration at Rabobank Arena
8:30 p.m. Lights out

Friday, March 6, 2015

7:00 a.m. Arrive at Rabobank Arena for wrestling events
11:00 p.m. Return to hotel from all day tournament

Saturday, March 7, 2015

7:00 a.m. Arrive at Rabobank Arena for wrestling events
11:00 p.m. Arrive at Paramount High School

Itinerary for Paramount High School West Campus
Lake Skinner, Riverside County
May 15-17, 2015

Friday, May 15, 2015

6:00 a.m. Leave Paramount High School West Campus
8:00 a.m. Arrive at Lake Skinner, Riverside.
Set up for the Solar Cup Qualifying events
5:00 p.m. Dinner
10:00 p.m. Lights out

Saturday, May 16, 2015

7:00 a.m. Breakfast
8:00 a.m. Set up for Solar Cup Endurance races
5:00 p.m. Dinner
10:00 p.m. Lights out

Sunday, May 17, 2015

7:00 a.m. Breakfast
8:00 am. Set up for Solar Cup Sprint Races and Awards Ceremony
3:00 p.m. Leave Lake Skinner, Riverside, CA
5:00 p.m. Arrive at Paramount High School West Campus

Itinerary for Paramount High School
Cheer/Dance Competition
Las Vegas, Nevada
April 18, 2015

Saturday, April 18, 2015

8:00 a.m.	Check in at Cashman Center
10:00 a.m.	Varsity Cheer competes
12:00 p.m.	Junior Varsity Cheer competes
3:00 p.m.	Varsity Song competes
5:00 p.m.	Junior Varsity Song competes
7:00-8:00 p.m.	Awards

*Students will be transported by parent/guardian.

Parent and students will meet at the Cashman Center for competition.

Itinerary for Paramount Adult Transition
Santa Catalina Island, CA
May 27-29, 2015

Wednesday, May 27, 2015

8:30 a.m.	Depart Paramount Adult School
11:00 a.m.	Arrive at Catalina Island
11:30 a.m.	Check in Hotel Hermosa
12:00 p.m.	Lunch
2:00 p.m.	Island activity
5:00 p.m.	Dinner
10:00 p.m.	Lights out

Thursday, May 28, 2015

9:00 a.m.	Breakfast
10:00 a.m.	Island activity
12:00 p.m.	Lunch
2:00 p.m.	Island activity
5:00 p.m.	Dinner
10:00 p.m.	Lights out

Friday, May 29, 2015

9:00 a.m.	Breakfast
10:30 a.m.	Hotel check-out
1:00 p.m.	Lunch
3:00 p.m.	Arrive Paramount Adult School

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: March 11, 2015
SUBJECT: Purchase Order Report 14-13

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2014/2015

1. Ratified Orders – Adult Education Fund	\$	4,103.85
2. Ratified Orders – General Fund Unrestricted		2,823.62
3. Authorized Orders – General Fund		75,431.35
4. Ratified Orders – Restricted Funds		17,508.63
5. Authorized Orders – Restricted Funds		6,700.00
	Subtotal \$	106,567.45
6. Ratified Orders (Under \$1,500)		18,279.71
TOTAL OF ALL ORDERS	\$	<u>124,847.16</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 14-13, authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

CONSENT ITEM: 4.1-C

**2014/2015
PURCHASE ORDERS TO BE RATIFIED AND AUTHORIZED
MARCH 11, 2015**

P.O. #	SCHOOL OR DEPARTMENT	VENDOR	ITEM	Amount of P.O.	Category
15-00253	Mokler	Southwest School & Office Supply	Annual: online ordering (increase purchase order from \$6,000 to \$9,000)	\$3,000.00	rf
15-00506	Jackson	Staples	Annual: online ordering (increase purchase order from \$4,000 to \$6,000)	2,000.00	rf
15-00696	Tanner	Staples	Annual: online ordering (increase purchase order from \$1,915 to \$3,915)	2,000.00	rf
15-01621	Operations for Paramount High School	Mear Construction	Paint exterior: Career Center	4,700.00	rf
15-01623	Operations for Park, Jefferson, Jackson, Gaines	Palomo's Steel	Stainless steel beam caps (211)	3,495.63	rf
15-01625	PHS-West Campus	Sargent Welch	Science classroom materials	2,823.62	gf
15-01646	Adult Education	KIS Computer Center	Office computers (3)	4,103.85	ae
15-01650	Operations for Wirtz	Floor Tech	Replace restroom flooring (2)	2,313.00	rf
15-01651	Operations	DM Color Express Inc.	Annual: grounds supplies	28,000.00	gfa
15-01659	Tanner	4 Point Interiors Inc.	Install firtex wall system & relocate cabinet	6,700.00	rfa
15-01661	Operations	Home Depot	Step stool safety ladders (900)	27,026.55	gfa
15-01663	Operations for Stores	Spicers Paper	Warehouse stock	20,404.80	gfa

SUBTOTAL OF RATIFIED/AUTHORIZED ORDERS OVER \$1,500 106,567.45

SUBTOTAL OF RATIFIED UNDER \$1,500 18,279.71

TOTAL OF ALL ORDERS \$124,847.16

FUNDING IDENTIFICATION:

ae=adult education

ece=early childhood education

cf=capital facilities

sns=student nutrition services

dm=deferred maintenance

gf=general fund unrestricted

rf=restricted funds

alc=ASCIP loss control funds

Any request over \$5,000 is indicated with an "a" after the category signifying approval prior to issuing the purchase order

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: March 11, 2015
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$39.82 from Target's *Take Charge of Education* Program. This donation will be designated for the students of Gaines School to support school supplies.
2. The District received a donation totaling \$37.72 from Target's *Take Charge of Education* Program. This donation will be designated for the students of Mokler School to support classroom materials and student incentives.
3. The District received a donation of a boy's and girl's bicycle with an estimated total of \$175.00 from Henry Dang – Horace Mann Insurance through DonorsChoose.org. This donation will be designated for the students of Howard Tanner School to support attendance incentives.

For the current 2014-15 fiscal year through February 11, 2015, the District has received an estimated total, which includes the above amounts, of \$37,157.92 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Michael Conroy, Assistant Superintendent-Business Services

CONSENT ITEM: 4.2-C

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: March 11, 2015
SUBJECT: Consultant and Contracted Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following contract services are requested:

	Consultant	Services to be Provided/ Audience	Site/ Requested for	Time Period	Cost/ Funding Source
1	Walsworth Yearbooks	Provide yearbooks for Paramount High School	Business Services for Paramount High School Requested by: Michael Conroy	March 11, 2015 through June 30, 2018	Not to exceed \$24,241 per year for 2015-16 through 2017-18, to be paid from School Site and ASB Funds

POLICY/ISSUE:

Board Policy 4126 – Consultants

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contracted services request authorizing contracts with consultants or independent contractors who provide specialized services.

PREPARED BY:

Michael Conroy, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Board of Education
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: March 11, 2015
SUBJECT: Appointment and Approval of Employment Agreement for Interim Superintendent

BACKGROUND INFORMATION:

The Governing Board of the Paramount Unified School District determined there is a need for an Interim Superintendent to be appointed to support the District. This item addresses the appointment of the Interim Superintendent.

POLICY/ISSUE:

Board Bylaw 9000 - Role of the Board and Members (Powers, Purposes, Duties)
Education Code 35166 - Powers of Unified School District Governing Board

STAFF RECOMMENDATION:

Approve the appointment and approval of employment agreement for Interim Superintendent.

DISTRICT PRIORITY 5: Increase and promote team building and staff involvement in decision making throughout the District.

ACTION ITEM: 1.1-A

Paramount Unified School District

TO: Board of Education
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: March 11, 2015
SUBJECT: Appointment and Approval of Employment Agreement for Interim Superintendent

BACKGROUND INFORMATION:

The Governing Board of the Paramount Unified School District determined there is a need for an Interim Superintendent to be appointed to support the District. This item addresses the appointment of the Interim Superintendent.

POLICY/ISSUE:

Board Bylaw 9000 - Role of the Board and Members (Powers, Purposes, Duties)
Education Code 35166 - Powers of Unified School District Governing Board

STAFF RECOMMENDATION:

Approve the appointment and approval of employment agreement for Interim Superintendent.

DISTRICT PRIORITY 5: Increase and promote team building and staff involvement in decision making throughout the District.

ACTION ITEM: 1.2-A

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent - Educational Services
DATE: March 11, 2015
SUBJECT: WorkAbility I Grant Funds

BACKGROUND INFORMATION:

The District received notice of continued WorkAbility I Grant funds for the 2014-15 school year. This grant provides job development, job coaching and subsidized employment for Special Education students at the high school and transition levels. Employment for students is at District sites and local businesses. In addition, the grant provides career awareness activities, materials and pre-vocational training and experiences for students in Special Day Classes grades 6-8.

POLICY/ISSUE:

Board Policy 3230 – Categorical Funds

FISCAL IMPACT:

Income of \$119,958 to restricted funds

STAFF RECOMMENDATION:

Accept continued funding of the WorkAbility I Grant for 2014-15 school year to provide supervision of Special Education students' on-the-job training and subsidized wages for high school and transition students and career awareness activities for middle school students.

PREPARED BY:

Kimberly Cole, Director – Special Education and Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: March 11, 2015
SUBJECT: Amendment to the Foster Youth Services Program Grant Award for 2014-15

BACKGROUND INFORMATION:

On September 10, 2014 the Board accepted \$219,347 from the California Department of Education the grant award for the Foster Youth Services Program. The District has received notification of an amendment to increase the amount of award for an additional \$1,860.

POLICY/ISSUE:

Board Policy 3230 – Categorical Funds
Education Code 12400 – Authority to Receive and Expend Funds

FISCAL IMPACT:

Income of \$1,860 to restricted funds

STAFF RECOMMENDATION:

Acceptance of additional funds for the Foster Youth Services Program Grant Award to provide services for K-12 Foster students for the 2014-15 school year.

PREPARED BY:

Manuel San Miguel, Director–Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.2-A

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: March 11, 2015
SUBJECT: Second Interim Report 2014-2015

BACKGROUND INFORMATION:

The California Department of Education requires each school district's Governing Board to review the current General Fund Interim Report. Based upon this review, the Board of Education shall determine whether or not the school district can meet its financial obligations for the remainder of the fiscal year.

Two specific reporting periods are required: the First Interim Report is due on or before December 15, 2014, and covers the period July 1 through October 31, 2014. The Second Interim Report is due on or before March 15, 2015, and covers the period July 1 through January 31, 2015.

Staff will present a review of the Second Interim Report, which has been provided to the Board under separate cover.

POLICY/ISSUE:

California Education Code 42130 – District Interim Reports
Board Policy 3430 – Periodic Financial Reports

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Second Interim Report with a positive certification.

PREPARED BY:

Ranita Browning, Director-Fiscal Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 4.1-A

Requests for budget adjustments for the Second Interim Report are submitted for Board approval for various funds. The budget adjustments are self-balancing.

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
2000-2999	Classified Salaries	\$ 344,368
7300-7399	Indirect Cost	7,640
8010-8099	Revenue Limit/LCFF Sources	266,658
8600-8799	Other Local Revenues	27,799
8980-8999	Contributions to Restricted Programs	1,470,285
	Total Transfer From:	\$ 2,116,750

GENERAL FUND (01.0) – UNRESTRICTED – TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 904,650
3000-3999	Employee Benefits	483,092
4000-4999	Books and Supplies	13,344
5000-5999	Services, Other Operating Expenses	53,294
9791	Reserves	662,370
	Total Transfer To:	\$ 2,116,750

GENERAL FUND (01.0) - RESTRICTED - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
1000-1999	Certificated Salaries	\$	133,124
3000-3999	Employee Benefits		149,927
4000-4999	Books and supplies	\$	13,562
5000-5999	Services, Other Operating Expenses		12,866
8100-8299	Federal Revenues		31,864
8600-8799	Other Local Revenues		1,786,254
8980-8999	Contributions to Restricted Programs		(1,470,285)
	Total Transfer From:	\$	657,312

GENERAL FUND (01.0) - RESTRICTED - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
2000-2999	Classified Salaries	\$	649,672
7300-7399	Indirect Costs		7,640
	Total Transfer To:	\$	657,312

ADULT EDUCATION FUND (11.0) - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
8600-8799	Other Local Revenues	\$	1,013
	Total Transfer From:	\$	1,016

ADULT EDUCATION FUND (11.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and supplies	\$	463
5000-5999	Services, Other Operating Expenses		550
	Total Transfer To:	\$	1,016

CHILD DEVELOPMENT FUND (12.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and supplies	\$	10,021
	Total Transfer From:	\$	10,021

CHILD DEVELOPMENT FUND (12.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$	10,021
	Total Transfer From:	\$	10,021

CAFETERIA FUND (61.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$	800
	Total Transfer From:	\$	800

CAFETERIA FUND (61.0) – TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	800
	Total Transfer To:	\$	800

PARAMOUNT UNIFIED SCHOOL DISTRICT
 UNRESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2014-2015

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date	08/01 - 08/31 Board Date	09/01 - 09/31 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ 121,951,521	09/10/14	9/24/14	10/22/14	11/19/14	12/10/14	01/28/15	02/25/15	03/11/15	03/11/15			\$ 123,038,863
4	Federal Revenues	8100-8299	\$ -												\$ -
5	Other State Revenues	8200-8399	\$ 2,896,389				8,390	(86,648)		935,279	27,799				\$ 3,831,688
6	Other Local Revenues	8600-8799	\$ 1,236,369				8,390	(86,648)		935,279	27,799				\$ 1,185,910
7	A.Total Revenues		\$ 125,084,279	\$ -	\$ -	\$ -	\$ 8,390	\$ 820,684	\$ (86,648)	\$ 935,279	\$ 294,457	\$ -	\$ -	\$ -	\$ 128,056,441
8	Expenditures:														
9	Certificated Salaries	1000-1999	\$ 54,535,429		142,803	(162,008)	(316,631)	1,153,897	522,078	(84,747)	904,650				\$ 56,695,471
10	Classified Salaries	2000-2999	\$ 12,693,621		106,031	281,859	42,958	383,468	10,546	1,957	(344,358)				\$ 13,100,617
11	Employee Benefits	3000-3999	\$ 22,924,619		(82,798)	52,365	(120,270)	844,124	(88,649)	(22,743)	483,092				\$ 24,277,038
12	Books and Supplies	4000-4999	\$ 7,291,651		(219,860)	61,399	356,883	(168,812)	(820,201)	99,234	13,344				\$ 6,553,638
13	Services, Other Operating Expenses	5000-5999	\$ 13,014,987		371,857	69,725	40,959	(1,171,017)	19,087	71,403	53,294				\$ 12,470,305
14	Capital Outlay	6000-6999	\$ 51,100		18,000	24,412		2,500							\$ 96,012
15	Other Outlay	7100-7299	\$ -												\$ -
16	Indirect Costs	7300-7399	\$ (659,831)		21,474	(66,950)	(89,531)		26,119	(44,487)	(7,840)				\$ (820,848)
17	B.Total Expenditures		\$ 109,761,586	\$ -	\$ 357,507	\$ 240,802	\$ (85,997)	\$ 1,023,160	\$ (53,722)	\$ 20,527	\$ 1,102,372	\$ -	\$ -	\$ -	\$ 112,372,235
18	C. Excess (Deficiency) of Revenues		\$ 15,322,693	\$ -	\$ (357,507)	\$ (240,802)	\$ 94,387	\$ (208,476)	\$ (32,926)	\$ 914,752	\$ (807,915)	\$ -	\$ -	\$ -	\$ 15,684,206
19	Over Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Other Financing Sources/Uses														
21	D. Transfers In	8910-8929	\$ -												\$ -
22	E. Transfers Out	7610-7629	\$ 1,055,000												\$ 1,055,000
23	F. Financing Sources	8930-8979	\$ -												\$ -
24	G. Financing Uses	7630-7699	\$ -												\$ -
25	H. Flexibility Transfers	8987	\$ -												\$ -
26	I. Flexibility Transfers	8988	\$ -												\$ -
27	J. Contributions to Res. Programs	8980-8999	\$ (18,633,644)		1,023	-	-	11,191	-	(2,684)	1,470,285				\$ (17,953,829)
28	K.Total, Other Sources/Uses		\$ (19,888,644)	\$ -	\$ 1,023	\$ -	\$ -	\$ 11,191	\$ -	\$ (2,684)	\$ 1,470,285	\$ -	\$ -	\$ -	\$ (16,996,829)
29	Net Increase (Decrease) in Fund Balance		\$ (3,565,951)	\$ -	\$ (356,484)	\$ (240,802)	\$ 94,387	\$ (197,285)	\$ (32,926)	\$ 912,068	\$ 662,370	\$ -	\$ -	\$ -	\$ (2,724,623)
30	Beginning Balance		\$ 11,909,412	\$ 4,617,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (959,456)	\$ -	\$ -	\$ -	\$ -	\$ 14,969,205
31	Ending Balance		\$ 7,745,461	\$ 4,617,250	\$ (356,484)	\$ (240,802)	\$ 94,387	\$ (197,285)	\$ (32,926)	\$ (46,388)	\$ 662,370	\$ -	\$ -	\$ -	\$ 12,245,582
32			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
37			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARAMOUNT UNIFIED SCHOOL DISTRICT
RESTRICTED GENERAL FUND (01)
BUDGET REVISIONS
2014-2015

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 09/10/14	08/01 - 08/31 Board Date 09/24/14	09/01 - 09/31 Board Date 10/22/14	10/01 - 10/31 Board Date 11/19/14	1st Interim Board Date 12/10/14	12/01-12/31 Board Date 01/28/15	1/1-1/31 Board Date 02/25/15	2nd Interim Board Date 03/11/15	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	\$													
4	8010-8059	\$													
5	8100-8239	\$	8,632,685				1,423,819		212,474	20,705	31,884				10,321,547
6	8300-8599	\$	3,334,802				912,410		4,528	400,082					4,651,822
7	8500-8799	\$	5,918,211			7,281	23,155	16,884	5,213	12,114	1,766,254				7,769,113
8	A.Total Revenues	\$	17,885,698			7,281	2,359,385	16,884	2,222,215	432,901	1,818,118				22,742,482
9	Expenditures:														
10	Certificated Salaries	\$	13,474,716	209,393		(2,000)	540,846	941,912	22,982	258,461	(133,124)				14,713,166
11	Classified Salaries	\$	6,342,263	(146,190)		(9,974)	75,920	128,595	20,121	510	649,872				7,260,927
12	Employee Benefits	\$	6,822,463	13,076		(1,600)	111,089	194,667	14,431	35,379	(149,927)				7,039,578
13	Books and Supplies	\$	2,000,163	1,458,119		157,021	1,428,207	(105,282)	51,570	74,897	(13,952)				5,141,133
14	Services, Other Operating Expenses	\$	6,874,144	718,743		21,623	113,454	(210,128)	105,938	21,882	(12,656)				7,892,790
15	Capital Outlay	\$	260,000	(250,000)			31,000		5,000						46,000
16	Other Outgo	\$	80,000												80,000
17	Indirect Costs	\$	575,593					28,312	2,193	44,456	7,640				727,389
18	B.Total Expenditures	\$	36,719,342	2,003,151	232,020	2,359,385	321,452	222,215	347,833	435,585	7,640				42,640,983
19															
20	C. Excess (Deficiency) of Revenues														
21	Over Expenditures	\$	(18,833,644)			(224,739)		(304,568)		(2,684)	1,470,285				(19,898,501)
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	\$													
25	E. Transfers Out	\$													
26	F. Financing Sources	\$													
27	G. Financing Uses	\$													
28	H. Flexibility Transfers	\$													
29	I. Flexibility Transfers	\$													
30	J. Contributions to Res. Programs	\$	18,833,644	(1,023)				(11,191)		2,684	(1,470,285)				17,353,829
31	K.Total, Other Sources/Uses	\$	18,833,644	(1,023)				(11,191)		2,684	(1,470,285)				17,353,829
32															
33	Net Increase (Decrease) in Fund Balance	\$		(2,004,174)	(224,739)			(315,759)							(2,544,672)
34															
35															
36	Beginning Balance	\$	3,749,981	1,766,033											5,516,024
37	Ending Balance	\$	3,749,981	1,766,033	(2,004,174)	(224,739)		(315,759)							2,971,352
38															

PARAMOUNT UNIFIED SCHOOL DISTRICT
 ADULT EDUCATION FUND (11)
 BUDGET REVISIONS
 2014-15

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date	08/01 - 08/31 Board Date	09/01 - 09/31 Board Date	10/01 - 10/31 Board Date	1st Interim Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
1															
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -							(21,567)					\$ 995,973
4	Federal Revenues	8100-8299	\$ 1,017,540												\$ -
5	Other State Revenues	8300-8599	\$ -												\$ -
6	Other Local Revenues	8600-8799	\$ 306,200			124	20	119,570	6,536	1,961	1,013				\$ 435,024
7	A.Total Revenues		\$ 1,323,740	\$ -	\$ -	\$ 124	\$ 20	\$ 119,570	\$ 6,536	\$ (20,006)	\$ 1,013	\$ -	\$ -	\$ -	\$ 1,430,997
8															
9	Expenditures:														
10	Classified Salaries	1000-1999	\$ 616,056		64,000					(71,418)					\$ 608,638
11	Classified Salaries	2000-2999	\$ -		10,000										\$ 10,000
12	Employee Benefits	3000-3999	\$ 103,006		13,255					(15,321)					\$ 100,940
13	Books and Supplies	4000-4999	\$ 51,171		5,000	(2,841)	20	94	4,233	100,325	463				\$ 158,465
14	Services, Other Operating Expenses	5000-5999	\$ 315,784		148,561	2,965				(33,623)	550				\$ 434,237
15	Capital Outlay	6000-6999	\$ 8,200		(4,650)										\$ 3,550
16	Other Outlay	7100-7299	\$ -												\$ -
17	Indirect Costs	7300-7399	\$ 1,333		9,188					31					\$ 10,552
18	B.Total Expenditures		\$ 1,095,550	\$ -	\$ 245,354	\$ 124	\$ 20	\$ 94	\$ 4,233	\$ (20,006)	\$ 1,013	\$ -	\$ -	\$ -	\$ 1,326,382
19															
20	C. Excess (Deficiency) of Revenues Over Expenditures		\$ 228,190	\$ -	\$ (245,354)	\$ -	\$ -	\$ 119,476	\$ 2,303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,615
21															
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
29	I.Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30															
31	Net Increase (Decrease) in Fund Balance		\$ 228,190	\$ -	\$ (245,354)	\$ -	\$ -	\$ 119,476	\$ 2,303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,615
32															
33															
34	Beginning Balance		\$ 507,400	\$ 297,378											\$ 804,778
35	Ending Balance		\$ 735,590	\$ 297,378	\$ (245,354)	\$ -	\$ -	\$ 119,476	\$ 2,303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 909,393

PARAMOUNT UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT FUND (12)
BUDGET REVISIONS
2014-2015

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 09/30/14	08/01 - 08/31 Board Date 09/24/14	09/01 - 09/31 Board Date 10/22/14	10/01 - 10/31 Board Date 11/19/14	1st Interim Board Date 12/10/14	12/01-12/31 Board Date 01/28/15	1/1-1/31 Board Date 02/25/15	2nd Interim Board Date 03/11/15	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												
4	Federal Revenues	8100-8299	\$ 335,363					(33,779)							\$ 301,584
5	Other State Revenues	8300-8599	\$ 979,188					33,779							\$ 1,012,967
6	Other Local Revenues	8600-8799	\$ 769,900				544		1,889						\$ 771,733
7	A.Total Revenues		\$ 2,083,851	\$ -	\$ -	\$ -	\$ 544	\$ -	\$ 1,889	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,085,284
8	Expenditures:														
9	Certificated Salaries	1000-1999	\$ 637,286					22,484							\$ 659,770
10	Classified Salaries	2000-2999	\$ 614,761					18,955							\$ 633,716
11	Employee Benefits	3000-3999	\$ 413,810					18,674							\$ 432,484
12	Books and Supplies	4000-4999	\$ 159,274		(1,187)	(545)	544	(60,113)			(10,021)				\$ 87,952
13	Services, Other Operating Expenses	5000-5999	\$ 174,315		1,187	545					10,021				\$ 186,068
14	Capital Outlay	6000-6999	\$ -												\$ -
15	Other Outlay	7100-7299	\$ -												\$ -
16	Indirect Costs	7300-7399	\$ 82,905												\$ 82,905
17	B.Total Expenditures		\$ 2,082,351	\$ -	\$ -	\$ -	\$ 544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,082,895
18															
19															
20	C. Excess (Deficiency) of Revenues Over Expenditures		\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,889	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,389
21															
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8810-8829	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Contributions to Res. Programs	8960-8969	\$ -												\$ -
29	I.Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30															
31	Net Increase (Decrease) in Fund Balance		\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,889	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,389
32															
33															
34	Beginning Balance		\$ 579,475	\$ 54,417											\$ 633,892
35	Ending Balance		\$ 580,975	\$ 54,417	\$ -	\$ -	\$ -	\$ -	\$ 1,889	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 637,281

PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA FUND (61)
BUDGET REVISIONS
2014-2015

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
		Adopted Budget	Unaudited Actuals 09/10/14	08/01 - 08/31 Board Date 09/24/14	09/01 - 09/31 Board Date 10/22/14	10/01 - 10/31 Board Date 11/19/14	1st Interim Board Date 12/10/14	12/01-12/31 Board Date 01/28/15	1/1-1/31 Board Date 02/25/15	2nd Interim Board Date 03/11/15	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
1														
2	Revenues:													
3	Revenue Limit Sources	\$ -	\$ -											\$ -
4	Federal Revenues	\$ 8,497,950	\$ 8,497,950				9,400							\$ 8,505,990
5	Other State Revenues	\$ 668,500	\$ 668,500				3,769							\$ 668,500
6	Other Local Revenues	\$ 983,910	\$ 983,910				13,169							\$ 987,679
7	A. Total Revenues	\$ 9,550,000	\$ 9,550,000	\$ -	\$ -	\$ -	\$ 13,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,553,169
8	Expenditures:													
9	Certificated Salaries	\$ -	\$ -											\$ -
10	Classified Salaries	\$ 3,295,705	\$ 3,295,705				105,245							\$ 3,401,051
11	Employee Benefits	\$ 1,352,881	\$ 1,352,881				71,540							\$ 1,424,421
12	Books and Supplies	\$ 4,392,157	\$ 4,392,157				2,972	2,193	1,926	800				\$ 4,436,213
13	Services, Other Operating Expenses	\$ 390,837	\$ 390,837				(2,972)	(2,193)	(1,926)	(800)				\$ 346,781
14	Capital Outlay	\$ 118,420	\$ 118,420											\$ 118,420
15	Other Outlay	\$ -	\$ -											\$ -
16	Indirect Costs	\$ -	\$ -											\$ -
17	B. Total Expenditures	\$ 9,550,000	\$ 9,550,000	\$ -	\$ -	\$ -	\$ 176,886	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,726,886
18														
19														
20	C. Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (176,886)	\$ 13,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (163,717)
21														
22	Other Financing Sources/Uses													
23	D. Transfers In	\$ -	\$ -											\$ -
24	E. Transfers Out	\$ -	\$ -											\$ -
25	F. Financing Sources	\$ -	\$ -											\$ -
26	G. Financing Uses	\$ -	\$ -											\$ -
27	H. Contributions to Res. Programs	\$ -	\$ -											\$ -
28	I. Total, Other Sources/Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29														
30	Net Increase (Decrease) in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (176,886)	\$ 13,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (163,717)
31														
32														
33	Beginning Balance	\$ 1,327,292	\$ 303,994											\$ 1,631,286
34	Ending Balance	\$ 1,327,292	\$ 303,994	\$ -	\$ -	\$ -	\$ (176,886)	\$ 13,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,467,569
35														

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Michael Conroy, Assistant Superintendent-Business Services
DATE: March 11, 2015
SUBJECT: Issuance of Purchase Orders to Vendors for E-Rate 2015-2016 Eligible Projects

BACKGROUND INFORMATION:

At the Board meeting of May 14, 2014, the Board of Education approved submission of applications for E-Rate funding. As the next step in the process, the District has identified specific vendors and exact costs of the goods and services for which E-Rate funding is requested.

In order for E-Rate funding to be approved, contracts must be established with each vendor. To accomplish this, the District must issue purchase orders for the next fiscal year (2015-16) to each vendor for the full (maximum) amount of each application. Each purchase order will contain language indicating that the purchase order is contingent upon receiving E-Rate funding. The District may void the purchase orders if E-Rate funding is not received. This is an established practice for school districts to fulfill the contractual relationship requirement needed for E-Rate approval.

As in the past, each vendor has been selected using the California Multiple Award Schedule (CMAS), a competitive State bidding process. There are several benefits to using this CMAS selection method. The District can use existing standards for vendors and products, while meeting the legal requirements of the E-Rate application process. The District receives a competitive price for all products and services, and can prepare and submit the E-Rate applications in the extremely short timelines that exist. Los Angeles County Office of Education typically requires a current CMAS contract to be able to pay for goods and services obtained through E-Rate. Following is a table outlining the purchase orders for consideration.

PO Number	Company	CMAS Contract #	Description	Amount
15-01657	Future Design	3-15-70-2014D	Network Cabling	\$533,639.50
15-01656	Future Design	3-15-70-2014D	Network Cabling Maintenance	\$108,275.00
15-01655	CyberTek	3-10-70-2387C	Network Equipment	\$1,790,133.76
15-01654	NIC	3-10-70-2473L	Network Equipment Maintenance	\$95,831.22
15-01653	NIC	3-10-70-2473W	Network Hardware Warranty Extension	\$90,003.88
Total				\$2,617,883.36

ACTION ITEM: 4.2-A

SchoolLoop is no longer eligible for E-Rate discounts, and the District will need to fund SchoolLoop for the High Schools with other funding for as long as SchoolLoop remains in use. Staff will be working on this funding change, as it may take several years to phase out SchoolLoop.

The Universal Service Administrative Company (USAC) has stated that districts will be funded for their planned wireless networking projects. The District will receive funding for 85%, and the District will pay only its 15% match. The 15% District match will come from the General Fund, using E-Rate telecom savings and budgeted technology replacement funds.

POLICY/ISSUE:

Board Policy 3300 – Expenditures

Board Policy 3309 – District Purchasing Policies

Board Policy 3322 - Contracts

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

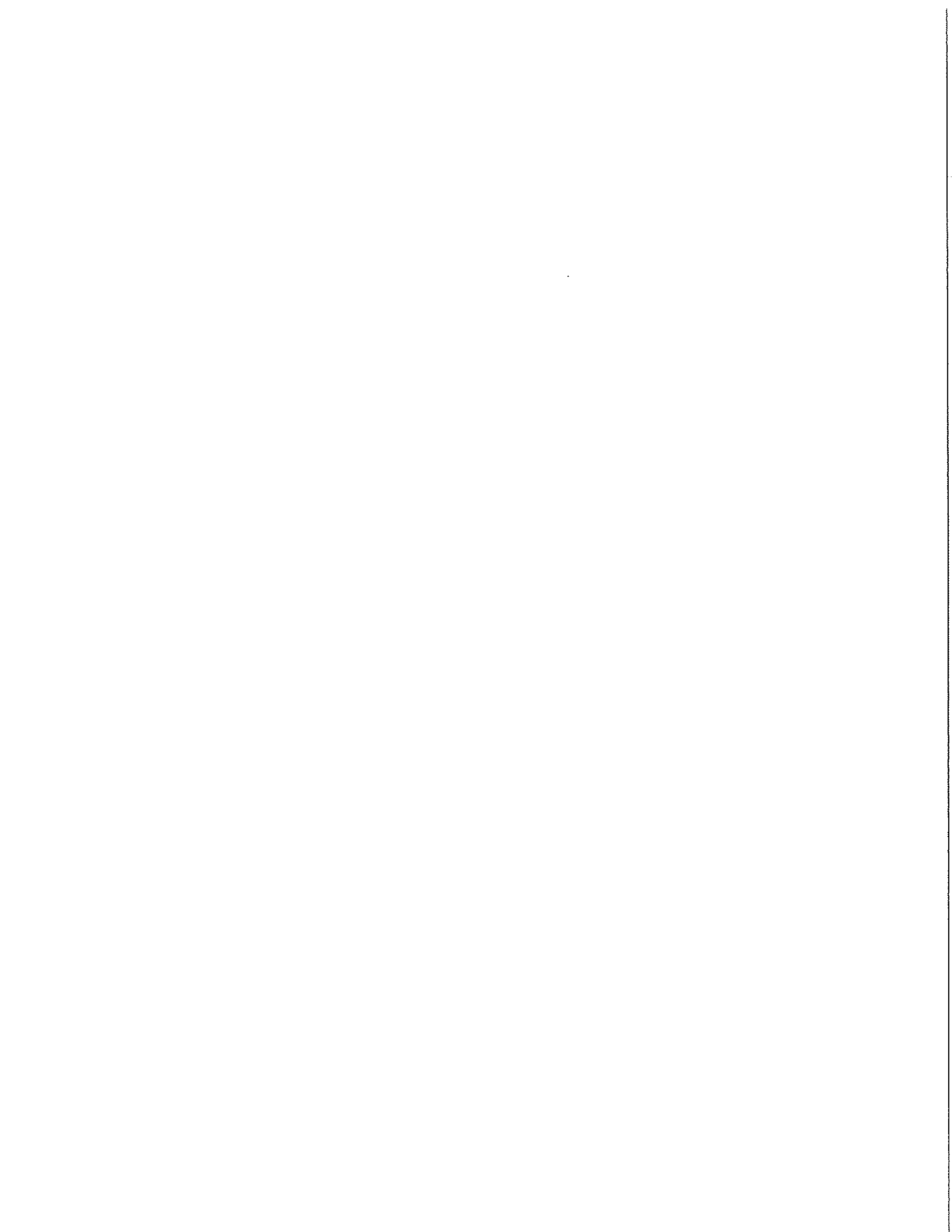
Authorize staff to create and hold the 2015-2016 E-Rate Purchase Orders pending E-Rate funding approval.

PREPARED BY:

Troy Marshall, Director-Technology

DISTRICT PRIORITY 3:

Use technology to manage information throughout the District.



Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: March 11, 2015
SUBJECT: Revised Job Description for Educationally Related Mental Health Services Psychologist – Special Education

BACKGROUND INFORMATION:

On April 24, 2013, the Board approved the job description, and establishment of, and employment authorization for an Educationally Related Mental Health Services Psychologist in the Special Education Department. After review of the job description, education and experience some adjustments are beneficial to the District in attracting, recruiting and retaining quality applicants.

The revised job description is included for the Board with changes indicated with an underscore and deletions with a strikethrough.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel (Certificated)
Board Policy 4210 – Permanent Personnel (Classified)
Board Policy 4111 – Recruitment and Selection (Certificated)
Board Policy 4211 – Recruitment and Selection (Classified)
Board Policy 4000 – Concept and Roles in Personnel
Board Policy 4118.3 – Duties of Personnel

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Submitted for the Board's review is proposed revised job description of Educationally Related Mental Health Services Psychologist – Special Education.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

EDUCATIONALLY RELATED MENTAL HEALTH SERVICES PSYCHOLOGIST – SPECIAL EDUCATION – Job Description

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POSITION SUMMARY

The Educationally Related Mental Health Services (ERMHS) Psychologist will provide consultation services, conduct psycho-educational multidisciplinary AB114 Mental Health evaluations and provide counseling for students and their families. The ERMHS Psychologist will provide more intensive clinical assessments and interventions for students with mental health needs outside the scope of the School Psychologist. The ERMHS Psychologist's clinical background will support IEP teams in determining appropriate services, supports, and placement to address the mental health needs of eligible students.

ADMINISTRATIVE RELATIONSHIP

The ERMHS Psychologist will work under the Director of Special Education. Work location will be assigned within the District as determined by student needs and supervise the Behavior Intervention Specialists.

MAJOR DUTIES AND RESPONSIBILITIES

- Conducts comprehensive psycho-educational AB114 Mental Health assessments and make recommendations for educationally-related mental health services for students with significant social emotional and/or behavioral needs.
- Provides technical assistance, consultation, and training to schools regarding community resources and other mental health issues, as necessary.
- Provides complex case or exceptional needs consultation and support coordination.
- Effectively engages diverse families in the coordination process and assure access to services.
- Attends and participates in student related meetings.
- Provides clinical consultation, supervision and support to schools, as necessary.
- Provides training for school staff in prevention and proactive pre-referral activities and behavioral support systems.
- Travels to sites in which services are being conducted which may include in and out of state residential treatment facilities, non public schools, residential schools, county special education and district settings.
- Develops, coordinates and supervises trainings in educationally related mental health services and systems to various stakeholder groups.
- Supports district in supervising the monitoring of student progress by school personnel; visit school facilities, attend school meetings; advises district regarding additional services as new needs arise.
- Works with other county agencies and community organizations and other districts to coordinate effective mental health service provisions to clients.
- Supervise assigned personnel.
- Performs other duties as required.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Continuum of counseling interventions available for students enrolled in general and special education including residential treatment facilities.
- District billing practices for insurance programs such as Medi-Cal Programs.

**EDUCATIONALLY RELATED MENTAL HEALTH SERVICES PSYCHOLOGIST –
SPECIAL EDUCATION – Job Description - continued**

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KNOWLEDGE AND ABILITIES continued:

Ability to:

- Develop, analyze and evaluate educationally related and measurable IEP goals.
- Work with students and families enrolled within the Pre-K – Adult Transition education systems in order to support counseling services.
- Read handwritten or typed documents, and the display screen of various equipment and machines.
- Conduct verbal conversation.
- Demonstrate manual dexterity necessary to operate calculator, typewriter, and/or computer keyboard at the required speed and accuracy for legal reports.

EDUCATION AND EXPERIENCE

- ~~Possession of Pupil Personnel Services Credential authorizing service as a school psychologist.~~
- Licensed Marriage and Family Therapist (LMFT) or Licensed Clinical Social Worker (LCSW), or Licensed Clinical Psychologist (PhD).
- Master's Degree from an accredited institution of higher learning, preferably in psychology or special education or a closely related field is desirable.
- Possession of a valid Class C California Driver's License (Vehicle will be required).
- ~~Behavior Intervention Case Manager (BICM) and Board Certified Behavior Analyst (BCBA).~~
- Applied Behavior Analysis (ABA) Experience.
- Three years of experience in the behavioral health plan process (direct services, treatment plans, monitoring of progress, and termination of services) including experience providing mental health services to adolescents or special education students.
- ~~Bilingual English and Spanish preferred.~~

Desirable

- Possession of Pupil Personnel Services Credential authorizing service as a school psychologist.
- Behavior Intervention Case Manager (BICM) and Board Certified Behavior Analyst (BCBA).
- Bilingual English and Spanish.

Paramount Unified School District

TO: Herman Mendez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: March 11, 2015
SUBJECT: Revised Board Policy 6146.4 - High School Graduation Requirements

BACKGROUND INFORMATION:

Submitted for first reading is proposed revised Board Policy 6146.4 - High School Graduation Requirements. The policy reflects recent changes to Education Code in the following areas:

- Ten mathematics credits can be fulfilled by completing one UC/CSU approved Computer Science Course.
- Specific course requirements can be waived for foster youth, homeless or children of military families.

In order to facilitate easier reading, revisions are reflected with underlines and strikethroughs. Words or sentences that are additions are underlined.

POLICY/ISSUE:

Board Policy 6146.4 - High School Graduation Requirements

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for first reading proposed revised Board Policy 6146.4 - High School Graduation Requirements, which reflects current State requirements.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CURRENT POLICY

Instruction

BP 6146.4(b)

High School Graduation Requirements (continued)

The Individualized Education Plan (IEP) may assign a student to a non-diploma course of study. A Certificate of Completion will be provided to students who have satisfactorily met their individual course of study during high school. Students completing a non-diploma program will be eligible to participate in the commencement ceremony and all other senior activities.

Legal Reference: Education Code

51225.3	Requirements for Graduation
51228	Minimum Standards
56375(b)	Special Education-Certificates and Diplomas
AB1062	(effective January 1, 2000)

Policy adopted: 8-12-97
revised: 5-9-00
revised: 02-14-06
revised: 06-27-12

PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California

PROPOSED POLICY

Instruction

BP 6146.4(a)

High School Graduation Requirements

The Governing Board recognizes its responsibility to prescribe requirement for a high school diploma of graduation. The course of study for students obtaining a high school diploma in Paramount Unified School District shall include the specific courses and disciplines required by law, as well as those deemed appropriate by the Board of Education.

~~The following courses of study are prescribed and adopted as those requirements needed to obtain a diploma from Paramount high schools:~~

<u>Subject</u>	<u>Credits</u>
Language Art	40
Mathematics	30
Science	
(life science 10 credits)	20
(physical science 10 credits)	20
Visual or Performing Arts/Foreign Language/Career Technical Education	10
Social Science	
(World History 10 credits)	10
(U.S. History 10 credits)	10
(Government 05 credits)	05
(Economics 05 credits)	05
Physical Education	20
Health	05
Electives	65
	TOTAL 220

~~Students shall receive a high school diploma from Paramount Unified School District only after completing the above requirements and passing the California High School Exit Exam (CAHSEE).~~

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Four courses in Language Arts
2. Three courses in Mathematics

PROPOSED POLICY

Instruction

BP 6146.4(b)

High School Graduation Requirements (continued)

At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. Completion of Algebra coursework, prior to grade 9 that meets or exceeds state academic content standards shall satisfy the Algebra coursework but shall not exempt a student from the requirement to complete thirty credits of mathematics in grades 9-12.

Up to ten mathematics credits may be fulfilled by completing a CSU/UC approved Computer Science Course.

3. Two courses in Science, including Biological and Physical Sciences.
4. Three courses in Social Studies, including United States History and Geography, World History, Culture, and Geography; a one-semester course in American Government and Civics; and a one-semester course in Economics.
5. One course in Visual or Performing Arts, Foreign Language, including American Sign Language, or Career Technical Education.
6. Two courses in Physical Education unless the student has been otherwise exempted pursuant to other sections of the Education Code.

Because the prescribed course of study may not accommodate the needs of some students, the Board of Education shall provide alternative means for the completion of prescribed courses in accordance with law.

The Superintendent or designee shall exempt or waive specific course requirements for Foster Youth, homeless or children of military families in accordance with Education Code 51225.1 and 47901.

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state Exit Examination in Language Arts and Mathematics unless he/she receives a waiver or exemption. Students in grade 7-12 who do not demonstrate sufficient progress, as defined in Board Policy 6179 – Supplemental Instruction shall be offered supplemental instruction toward passing the Exit Exam.

PROPOSED POLICY

Instruction

BP 6146.4(c)

High School Graduation Requirements (continued)

Certificate of Credit Completion

Students who have completed all requirements for high school graduation with the exception of passing the California High School Exit Exam will be provided a Certificate of Credit Completion and will be eligible to participate in the commencement ceremony.

The Individualized Education Plan may assign a student to a non-diploma course of study. A Certificate of Completion will be provided to students who have satisfactorily met their individual course of study during high school. Students completing a non-diploma program will be eligible to participate in the commencement ceremony and all other senior activities.

Legal Reference: Education Code

51225.3	Requirements for Graduation
51228	Minimum Standards
56375(b)	Special Education-Certificates and Diplomas
AB1062	(effective January 1, 2000)

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PARAMOUNT UNIFIED SCHOOL DISTRICT
Paramount, California